



Cahuilla Lodge #127 - Order of the Arrow

California Inland Empire Council #45

<http://www.snakepower.org>

Last Revised: November 8, 2007

ANNUAL CHAPTER REPORT

The Annual Chapter Report is designed to give Cahuilla Lodge the reporting mechanism and communication tools to help chapters succeed at their program, and give Cahuilla Lodge the chance to evaluate their successes and plan for improvements in the future. This report gives the Lodge important information about camping promotion, service, ceremonial events, and Native American affairs.

It is important that this report be filled out completely, with any supporting documents attached to the back of the report. You should leave no section blank or incomplete.

The report should be completed by the outgoing Chapter Chief, with consultation from his Chapter Adviser and Chapter Staff Adviser (normally the District Executive). The report should be completed and turned in at the December Lodge Executive Committee (LEC) meeting.

Any questions on this report should be answered by the Cahuilla Lodge First Vice-Chief or his Adviser.

Key - 3 Approval:

As members of the outgoing Chapter Key-3, we affix our signatures to certify the information contained in this report is both true and accurate.

Chapter Chief (signature):

X

Printed Name:

Chapter Adviser (signature):

X

Printed Name:

Chapter Staff Adviser (signature):

X

Printed Name:

Date of Report:	First Vice-Chief Approval:
Program Year:	Honor Chapter Approval:
Chapter Name	
District Name	

Chapter Meeting Information:	
Day and Week of Meeting (i.e.; 1st Thursday):	
Location and Address:	Time:
<i>Note: If your chapter holds clan meetings as well as full chapter meetings, please include this information separately and attach to this report.</i>	

Report Synopsis:	
Total Annual Service Hours:	
Total Ceremonial Performances:	
Total Ceremonial Practices:	
Camping Promotion Visitation Percentage:	



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ANNUAL SERVICE REPORT:

Chapter Service Engagements

Was your chapter engaged in any of the types of service projects during the course of the last year?

Project:	Yes:	No:
District Camporee		
At-Camp Service Project		
Other District Event(s)		
Council Camporee		

Service Hours:

Please include the number of Order of the Arrow service hours from each month. This information should be obtained from your monthly chapter reports.

Month:	Total Service Hours:
January	
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Annual Total:	

ANNUAL CEREMONIAL REPORT:

Chapter Ceremony Teams:

Does your chapter have active ceremony teams or are you planning to form teams in the following ceremonies?

Ceremony:	Active:	Formed:
Arrow of Light		
Pre-Ordeal		
Ordeal		
Brotherhood		

Performances and Practices:

Please include the number of ceremonial performances and practices from each month. This information should be obtained from your monthly chapter reports.

Month:	Performances:	Practices:
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
Annual Total:		



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ANNUAL CAMPING PROMOTION REPORT:

Chapter Camping Promotion Efforts

How successful was your chapter in promoting camping to your district Boy Scout and Cub Scout units?

Number of District Units You Serve	Troops/Teams	Packs

Camping Promotion Visitations:

Please include the number of Order of the Arrow camping promotion visitations from each month. This information should be obtained from your monthly chapter reports.

Month:	Troops/Teams	Packs
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
Annual Total:		

GOALS AND EVALUATIONS:

Making goals and evaluations for your chapter is important in being successful. Attached to this report, evaluate the parts of your chapter program you would like to improve, and include the specific goals you have for the upcoming year. This should include both short-term and long-term goals for your chapter.

Emphasis should be placed on:

- Attainment of Honor Chapter Program
- Participation At Monthly Chapter Meetings
- Camping Promotion and Service
- District Support and OA Marketing
- Inductions and Ceremonial Teams
- Communications

These goals should include a timeline for completion so the Lodge Chief and the Lodge Executive Committee (LEC) can assist chapters in meeting their goals.

If there is any goal you have that may require extra support from your officers, LEC, or Lodge, please include those needs so we can assist you in being successful.



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COMMUNICATIONS DIRECTORY:

Please complete the following communications directory below. Lines 1 and 2 should include your Chapter Chief (left) and Chapter Adviser (right). Each succeeding line should include corresponding officers (left) and advisers (right). Please include their officer/adviser title.

Chapter Chief:		
Name:		
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Chapter Adviser:		
Name:		
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Name (Officer):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Name (Adviser):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Name (Officer):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Name (Adviser):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	



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Name (Officer):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Name (Adviser):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Name (Officer):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Name (Adviser):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Name (Officer):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

Name (Adviser):		Title:
Street Address:		
City:	State:	Zip Code:
Phone Number:	Email Address:	

It is not recommended that any chapter have more than six elected youth officers or specifically appointed advisers. If your chapter does have more officers, this page should be copied and attached to the report until you have included all of your officers and advisers.



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2007 Honor Chapter Petition

Last Revised: June 11, 2002

Must complete items 1 – 6 and three (3) of the elective items 7 – 12.

1. Our Chapter properly submitted our Annual Chapter Report by the December Lodge Executive Committee (LEC) meeting. The report included a list of long-term and short-term goals by the incoming chapter chief and adviser, and a written report by the outgoing chapter chief and adviser which should recap the term of office and offer critiques, suggestions, and ideas.
2. Our Chapter properly submitted twelve (12) Monthly Chapter Report forms by the December Lodge Executive Committee (LEC) meeting and submitted a chapter book to be a competitor for the Chapter Excellence Award.
3. Our Chapter completed at least one service project at a council camp or the council service center (Ordeal induction weekends excluded).
4. Our Chapter conducted promotional contacts to a minimum of 75% of all units in the district.
Contacts: _____
Number of troops and teams in district: _____
5. Our Chapter had at least one ceremonial performance at an Ordeal (Pre-Ordeal, Ordeal, or Brotherhood) and at least one ceremonial performance at a district or unit event (Arrow of Light, Call Out, et al).
6. Our Chapter contacted all troops and teams in the district concerning the implementation of the Order of the Arrow Troop/Team Representative program.
7. Our Chapter inducted a minimum of 30% of its eligible Ordeal members into the Brotherhood.
8. Chapter activities and events were scheduled and evaluated as part of the district annual program plan.
9. Our Chapter had one (1) Elangomat for every eight (8) Ordeal candidates.
10. Our chapter published at least four (4) chapter newsletters during the year.
11. Our Chapter chief and half of his chapter officers attended the Lodge Leadership Development Conference (LLDC).
12. The Chapter accepted a service or event-related responsibility at an Order of the Arrow or Council event, approved by the First Vice-Chief.
13. Our Chapter provided an Ordealmaster and conducted a Lodge Ordeal during the year. A report on the Ordeal was submitted at a Lodge Executive Committee (LEC) meeting.

Annual Chapter Report:

http://www.snakepower.org/resources/forms/annual_chapter_report.pdf